



Bolton Art Circle

General Guidelines, Rules and Information for Members. From : 1st May 2019

Membership Eligibility

Membership of the Circle is open, on payment of the appropriate subscription, to anyone interested in art.

1. Classes of Membership

There are three classes of membership: -

- ***Ordinary Membership***

For individual members, age 17 years and over with full voting rights.

- ***Honorary Life Membership***

For members who have given meritorious service to the Circle, by a decision made at an Annual General or Special General Meeting. They have full voting rights.

- ***Junior Membership***

IMPORTANT NOTE:- Juveniles, up to and including the age of 16, are permitted to join as non-voting Junior Members. If a Junior member is to attend workshops, Parental (or Guardian) and School approval is required, and **they must be accompanied by a Parent or Guardian** (or, with the Parent or Guardian's approval, a teacher from their school) at all times.

2. Annual Subscriptions (**Membership Year 12 months:- May 1st to following April 31st**)

- ***Ordinary Members***

The Annual Subscription is currently **£30.00**

- ***New and Rejoining Members***

Joining up to 31st October to pay the full annual subscription.

Joining from 1st November to pay **£15.00**

NOTE :- *A period of 3 weeks is permitted for new people to ascertain whether they wish to become a member. After that time, they will be asked to pay the appropriate subscription.*

- ***Honorary Life Members***

Shall be exempted from payment of membership fees for the rest of their life.

- ***Juvenile Members***

The Annual Subscription is currently **£2.00.**

3. Membership Renewal.

Adequate notice is given to Members by means of the Membership Card, Newsletter, 'In Touch' and the Notice Boards to say that subscriptions are due on **May 1st** each year.

IMPORTANT NOTE :- Any member being in arrears after **May 31st** shall be deemed to have withdrawn from membership of the Circle and no further contact will be made.

4. Demonstrations, Exhibitions, etc.

Members are entitled to periodically bring along their own children, grandchildren or other close child relatives, providing that they accept full responsibility for, supervise and stay with them for the whole time they are attending the particular Art Circle function.

They may also invite friends to attend Demonstrations.

There is a £4.00 'Attendance Fee' for Demonstrations.

Biennial Exhibition

To qualify for submission of works to the Biennial Exhibition a period of at least 28 days must elapse between the date of being accepted as a member of the Circle and the Handing-In date.

Members are also requested to assist in Manning the Exhibition Supervision Rota.

Attendance Fee

An 'Attendance Fee' of **£1.50** per workshop, is to be paid by everyone attending.

Book and Video Library

Members are permitted to borrow books and videos for **3 weeks** from the Library at Highfield Hall, **providing** they have made an entry in the respective Loan Book and have the entry countersigned.

5. Tea and Coffee Making

Members are expected to take their turn at making drinks at the Workshops and Demonstrations. Rotas are usually displayed on the Notice Board.

6. Tables

Where members are physically able, they should assist in the erection and dismantling of tables at the Workshops.

7. Health and Safety

All members must acquaint themselves with the Emergency Fire Exits. A Fire Drill will take place at Highfield Hall about twice each year.

A **First Aid Box** is located in our Storage Cupboards in the Bruce Room.

A list of current key holders for Highfield Hall Community Centre is displayed on the Notice Board.

Kevin Gillibrand

Membership Secretary